



**Certified Professional Guardianship and Conservatorship Board
Regulations Committee**

Tuesday, November 8, 2022

Zoom Meeting

8:00 am – 9:00 am

Meeting Minutes

Members Present

Mr. Dan Smerken, Chair
Judge Cadine Ferguson-Brown*
Ms. Lisa Malpass
Mr. William Reeves
Ms. Amanda Witthauer

Members Absent

Guests

Staff

Ms. Kay King

1. Meeting Called to Order and Roll Call

The meeting was called to order at 8:00 am.

2. Minutes from October, 2022 Meeting

The minutes from the meeting of October 25, 2022 were approved as submitted.

3. Draft Board Regulation 007 - Board Meetings

The Committee discussed draft regulations regarding Board meeting transparency. The Committee considered regulations that would facilitate ample notice of the date and time of Board meetings, as well as intra-meeting communication to the public regarding timing and substance of public and executive session portions of Board meetings. The Committee prioritized principles of maximizing meeting transparency while retaining confidentiality of discussions on appropriate subject matter areas. The Committee considered the Board's existing notice and comment period requirements regarding any adoption or amendment to Board regulations.

A motion was made and seconded to send proposed Regulation 007 to the Board for consideration of publication for notice and comment at the November Board meeting.

The Committee's next meeting date and time is December 6 at 8 am.

The meeting adjourned at 8:46 am.

**Judge Ferguson-Brown joined the meeting at 8:11 am*